

GOVERNANCE

COMMITTEE DECISION SHEET

STRATEGIC TRANSFORMATION COMMITTEE - THURSDAY, 31 MAY 2018

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1.1	<u>Determination of Urgent Business</u>	No urgent business.		
2.1	<u>Determination of Exempt Business</u>	The Committee resolved:- in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of item 14.1 so as to avoid disclosure of exempt information of the class described in paragraph 8 of Schedule 7(A) of the Act.		
3.1	<u>Declarations of Interest</u>	None		
4.1	<u>Requests for Deputation</u>	None		
5.1	<u>Minute of Previous Meeting of 9 March 2018</u>	The Committee resolved:- to approve the minute.		
5.2	<u>Committee Business Planner</u>	The Committee resolved:- to note the business planner.		

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6.1	<u>Transformation Portfolio Highlight Report</u>	<u>The Committee resolved:-</u> (i) to note the highlight report; (ii) to note that a Service Update would be issued on the Case for Change information once finalised; and (iii) to note the latest position with regard to recruitment to vacant Chief Officer posts.	Resources	David Leslie
6.2	<u>Transformation Portfolio Budget Update</u>	<u>The Committee resolved:-</u> (i) to note the content of the report; and (ii) to agree the allocation of funding from the Transformation Fund for the Commitments for Approval as detailed in Appendix 1.	Resources	Gill Mutch
14.1	<u>'Being Digital' Technology and Skills Development</u>	<u>The Committee resolved:-</u> (i) to approve the recommendation for the Content Management System (CMS)/Website, and Community options as recommended within Options Appraisal 1, Section 8 in Appendix 1, subject to approval of the procurement by the Strategic Commissioning Committee; (ii) to approve the recommendation for the Customer Relationship Management (CRM), Bookings, Workflow and Integration options as per the recommendation within Options Appraisal 2, Section 11 in Appendix 1, subject to the approval of the procurement by the Strategic Commissioning Committee; (iii) to approve the recommendation for Reporting and Master Data Management (MDM) options as per the recommendation within Options Appraisal 3, Section 9 in Appendix 1, subject to approval of the procurement by the	Customer	Steven Robertson

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		<p>Strategic Commissioning Committee;</p> <p>(iv) to approve an additional investment from the Transformation Fund, inclusive of contingency, to deliver savings by Year 3 (as detailed in the report) to deliver the solutions as recommended in (i), (ii) and (iii) above;</p> <p>(v) to note that technical support as identified in section 6 and digital skills training as detailed in Appendix 2 will be delivered from the Digital Partner as per the existing call-off contract; and</p> <p>(vi) to note that the proposed procurements in (i), (ii) and (iii) above would be subject to a standalone report to the Strategic Commissioning Committee on 7 June 2018 for approval in accordance with procurement regulation 4.1.</p>		

Should you require any further information about this agenda, please contact Martyn Orchard on 01224 523097 or at morchard@aberdeencity.gov.uk